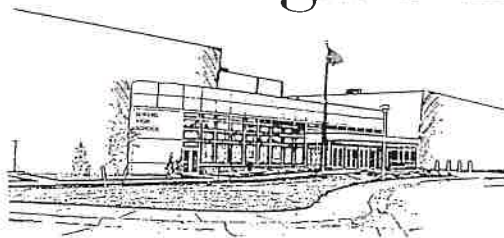


Seward High School

Scott Axt
Principal

Jill Johnson
Assistant Principal

John Moody
Activities Director



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Noelle Baker
Counselor

Kevin Fields
Counselor

Carmen Johnson
Registrar

August 3, 2020

Dear Parents/Guardians/Students:

As we get ready to start another school year at Seward High School, our main goal is to provide face-to-face instruction while keeping our students and staff safe. Based on the Four Corners Health Department risk dial, we will be implementing some procedural changes. As a school district and school building we have plans in place for operations under each color level of the dial. At the time of this letter, we are currently in the YELLOW level. Please find attached Seward High School's building plan, which includes overall building guidelines. Below we have listed a few major guidelines that we want to highlight specifically.

- **MASKS:** All students are required to wear masks when they are in school and on school grounds when we are not able to social distance. (Specific arrangements have been made for classes such as welding and PE.) The masks must be school appropriate. If the student does not have a mask, we will provide them with one. We are working on creative ways to give students mask breaks (e.g., relocating class to lobby areas or outside).
- **BEGINNING OF DAY:** We will open the school doors at 8:00 a.m. We ask that students do not congregate outside the school building or in the parking lot. Upon entry, students are expected to come in wearing a mask, briefly go to their locker, then go to their 1st period class. We ask that students do not congregate in the hallways or lobbies.
- **LUNCH:** We have to use appropriate social distancing in the lunchroom. Typically, we have over 120 students per lunch shift in our lunch room, so we will spread students out in the lunchroom and lobby areas. They will be able to select their seat, then they will be required to sit in that same seat each day of the term so we can do contact tracing, if needed.
- **END OF DAY:** At the end of the school day, we ask that students quickly exit the school building and not congregate in the school building or parking lot.

Please contact us at the school for questions. We appreciate you asking directly, so we can present you with accurate information.

Sincerely,

Scott Axt
Principal

Jill Johnson
Vice Principal

John Moody
Activities Director